

Ivy House - St. Denys Retreat Centre

3 Church Street, Warminster, Wiltshire BA12 8PG

Phone: 01985 214824 www.ivyhouse.org Email: stdenys@ivyhouse.org

Booking Form - Bed and Breakfast 2011

Name of Individual or Group:.....

If your group includes children or young people please inform us and we will send you an additional form

Contact Name (if different):.....

Address for Correspondence:.....

.....Post Code.....

Phone No Day:..... Evening:.....

Email:.....

Date required:.....Arrival Time:.....Departure Time:.....

Special Diet:.....

Mobility or other needs:.....

Cost: Bed and Breakfast per person is: £30.00 per night (Bookings for 2 nights or less should be paid in full to confirm the booking. Bookings for more than 2 nights will be required to pay 2 nights at the time of booking and the balance on arrival). All advance payments are non-refundable. Please note that once any payment has been received, cancellation charges will apply.

Please note that:

- Towels are provided but you should bring your own toiletries including soap.
- Bed and Breakfast does not give use of the House facilities during the day.
- We can accept payment by cheque, credit or debit card.
- Please make any cheques out to St. Denys Retreat Centre.
- If you wish to pay by card, please phone 01985 214824.

Individuals staying at Ivy House for Bed and Breakfast may find that there is a group in residence. Many of our groups will be in silence and we ask that you are sensitive to their needs. We will also endeavour to be sensitive to your requirements. Where possible we will let you know if you are sharing Ivy House with others or whether you will be on your own.

If you need to know more about us or would like to make a visit prior to booking, please ring and we will be pleased to answer your questions.

Please return the completed form, together with your non-returnable deposit to "Bookings", at the above address to secure your booking.

For office use only:

Payment received:

Date:.....Amount:Receipt No:.....Confirmed:.....

Balance paid: Date:.....Amount..... Invoice/ Receipt No:.....

Residential Cancellation Charges:

All advanced payments are non-refundable.

Unfortunately, if you subsequently cancel your booking or fail to arrive the following cancellation charges will apply to all residential bookings:

1 month or more notice - deposit + 25% of remaining fees charged

1 week's notice - deposit + 50% of remaining fees charged

Under 1 week's notice - deposit + all remaining fees.